UBC Curriculum Proposal Form

Change to Course or Program

**Category: (1 or 2)**

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| Faculty: **Department:**  **Faculty Approval Date:** | **Date:**  **Contact Person:**  **Phone:**  **Email:** |
| **Effective Date for Change:**  **Proposed Calendar Entry:**  (40 word limit.) | **URL:**  (URL from the current web Calendar – not the draft calendar. This URL is not needed if you are only making changes to individual courses - for course entries simply list the course number.)  **Present Calendar Entry:**  (Cut and paste from the current web Calendar.)  **Type of Action:**  (e.g. new course, delete course, etc.)  **Rationale for Proposed Change:**  In this section, write clear and concise reasons for the calendar change. If there are several changes, number them in the “Type of Action” section, and use the same numbering in the “Rationale” section to provide the reasons for each of the changes.  When you have supporting documents for Category 1 proposals please label each document with the course number, or the name of the program, being proposed.  **Not available for Cr/D/F grading.**  (Check the box if the course is NOT eligible for Cr/D/F grading. Note: Not applicable to graduate-level courses.)  **Rationale for not being available for Cr/D/F):**  **Pass/Fail or Honours/Pass/Fail grading**  (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.) |